Mia D'Amico

[Type the sender company name]

4/18/12

Dear Mr. Hampton,

I am very excited to expand my knowledge of Chinese culture. I chose China because I would love to learn more about the language, business, and etiquette. I am also interested in the fashion industry, music, and what is popular in that part of the world. As I have heard, China is very different than America and I want to take this opportunity to find out for myself. Over the next few weeks I expect to learn many things. As I said before, I am very interesting in learning the language and etiquette of the country. This global experience will open my eyes to new jobs around the world, and I’m excited to take on new challenges. I don’t have much experience with the culture yet, but I am ready to start learning. I hope you will realize that I am the right person for this overseas assignment. Thank you for your time.

Sincerely,

Mia D'Amico